

## HEWETT HOUSE – NAPIER GIRLS' HIGH SCHOOL

### ALCOHOL POLICY

#### Policy Statement

Hewett House accepts that alcohol is freely used in society but that in the Hewett House environment it is not permitted.

#### Procedure

- 1 A boarder who consumes, is affected by, or is in possession of alcohol at Hewett House or on any Hewett House trip or activity, may be subject to suspension.
- 2 Hewett House staff consumption of alcohol outside Hewett House must not compromise the safety and welfare of boarders.
- 3 No Hewett House staff member while acting in the capacity of a staff member shall give alcohol to a boarder or enable a boarder to obtain alcohol.

#### Reporting

A Hewett House staff member, boarder or member of the public is able to complain that the Hewett House policy on alcohol has not been upheld.

- 1 The complaint will be in writing to the Manager of Hewett House.
- 2 The complaint will be forwarded to the Principal of Napier Girls' High School who will investigate the complaint and respond to the complainant.
- 3 If the complainant is not satisfied with the Principal's resolution, the complainant may refer the matter to the Napier Girls' High School Board of Trustees.